



No. K-14012/101(25)/2017-CBUD

**Government of India**  
**Ministry of Housing and Urban Affairs**  
**CBUD Division**

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Nirman Bhavan, New Delhi  
Dated: 18<sup>th</sup> September 2017

**OFFICE MEMORANDUM**

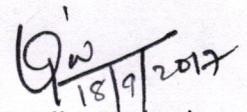
**Subject: Introduction of Integrated Capacity Building for covering all Missions of Ministry of Housing and Urban Affairs.**

In order to strengthen capacities of Urban Local Bodies, States and other stakeholders, the Ministry has been implementing the Individual Capacity Building under its flagship mission of AMRUT. For efficiently implementing the other flagship missions of Ministry viz. Swachh Bharat Mission (SBM), Smart Cities Mission (SCM), National Urban Livelihood Mission (NULM), Housing for All (HFA), Pradhan Mantri Awas Yojana (PMAY), HRIDAY, it has now been decided to implement a new Integrated Capacity Building framework covering all Urban Missions.

2. The Ministry has already empanelled 30 (thirty) Training Entities for rolling out individual capacity building for ULB functionaries with a 3-capsule framework under AMRUT. In a step to implement the Integrated Capacity Building, the Orientation Capsule has been replaced with a new Integrated Orientation Capsule whose outline covers critical aspects of all the Urban Missions. In a similar way, the sensitization Capsule for Elected Representatives has also been replaced with the Integrated Sensitization Capsule for Elected Representatives. An Indicative outline for both Orientation Capsules have been enclosed with this letter.

3. The States/UTs are requested to start implementing the new Integrated Orientation and Sensitization programmes as per the given outlines, under the existing MOUs signed with empaneled training entities. The first programme may preferably be scheduled by the last week of September 2017, giving training entities adequate time to develop content for such programmes.

Encls: As above.



(G. Vijay Kumar)

Under Secretary to the Govt. of India  
Tel. No. 23063217

To

- (1) The Principal Secretaries (UD) of all States/UTs.
- (2) The Director, NIUA, 1<sup>st</sup> Floor, Core 4B, IHC, Lodhi Road, New Delhi-3.
- (3) Training Entities empanelled for Individual Capacity Building under AMRUT.

जि. विजय कुमार/G. VIJAY KUMAR  
अवर सचिव/Under Secretary  
आवासन और शहरी मामलों विभाग  
Ministry of Housing and Urban Affairs  
भारत सरकार/Govt. of India  
नई दिल्ली/New Delhi

Copy to

- (1) Additional Secretary (Smart Cities), MoHUA, Nirman Bhavan, New Delhi.
- (2) Joint Secretary (AMRUT), MoHUA, Nirman Bhavan, New Delhi.
- (3) Joint Secretary (SBM), MoHUA, Nirman Bhavan, New Delhi.
- (4) Joint Secretary (W&H), MoHUA, Nirman Bhavan, New Delhi.
- (5) Joint Secretary (HFA), MoHUA, Nirman Bhavan, New Delhi.
- (6) Joint Secretary (NULM) and Mission Director, Capacity Building, MoHUA, Nirman Bhavan, New Delhi.

## INTEGRATED ORIENTATION CAPSULE (FOR ALL MISSIONS)

<b>DAY 1</b>		
10.00 to 10.45 am	<i>Introductions and ice-breaking</i>	
<b>Session 1</b> 10.45 to 11.45 am	<b>Urban Sector Overview</b> <ul style="list-style-type: none"> <li>- Issues and challenges in the urban sector</li> <li>- Role of the various Missions</li> <li>- Need for convergence and integration during planning and implementation of various missions</li> </ul>	Presentation by expert
11.45 to 12.00 pm	<i>Tea</i>	
<b>Session 2</b> 12.00 to 1.30 pm	<b>Reforms in Urban Development</b> <ul style="list-style-type: none"> <li>- Reforms under AMRUT (credit rating, energy audit, MBBL, NRW, transformational reforms including trust &amp; verify, land titling etc.)</li> <li>- Reforms under PMAY(U)</li> </ul>	Presentation by expert
1.30 to 2.15 pm	<i>Lunch</i>	
<b>THEME: IMPROVING URBAN SERVICES</b>		
<b>Session 3</b> 2.15 to 3.45 pm	<b>Water Supply and Sanitation under AMRUT</b> <ul style="list-style-type: none"> <li>- Including service level benchmarks, SLIPs, performance based management, reuse of waste water</li> <li>- Convergence with PMAY(U) housing projects</li> </ul>	Presentation by expert
3.45 to 4.00 pm	<i>Tea</i>	
<b>Session 4</b> 4.00 to 5.30 pm	<b>Good practices in Water and waste water management and reuse</b>	Case discussions or site visits
<b>DAY 2</b>		
10.00 to 10.15 am	<i>Recap of previous day's takeaways</i>	
<b>THEME: IMPROVING URBAN SERVICES (continued)</b>		
<b>Session 1</b> 10.15 to 11.45 am	<b>Improving Service Delivery</b> <ul style="list-style-type: none"> <li>- Use of Smart Solutions</li> </ul>	Presentation by expert
11.45 to 12.00 pm	<i>Tea</i>	
<b>THEME: PHYSICAL IMPROVEMENT OF URBAN AREAS</b>		
<b>Session 2</b> 12.00 to 1.30 pm	<b>Improving cleanliness in urban areas under SBM</b> <ul style="list-style-type: none"> <li>- Including role of IEC</li> </ul>	Presentation by expert

1.30 to 2.15 pm	Lunch	
Session 3 2.15 to 3.45 pm	<b>Area improvement under HRIDAY and SCM</b> <ul style="list-style-type: none"> <li>- Heritage, place-making and development of open spaces/public spaces</li> <li>- Management and rejuvenation of intangible heritage</li> </ul>	Presentation by expert
3.45 to 4.00 pm	Tea	
Session 4 4.00 to 5.30 pm	<b>Good practices in area improvement, heritage management, place-making, open spaces, riverfront projects etc.</b>	Case discussions or site visits
<b>DAY 3</b>		
10.00 to 10.15 am	Recap of previous day's takeaways	
<b>THEME: PHYSICAL IMPROVEMENT OF URBAN AREAS (continued)</b>		
Session 1 10.15 to 11.45 am	<b>Affordable urban housing under PMAY(U)</b> <ul style="list-style-type: none"> <li>- Including convergence of other missions in PMAY(U) housing projects</li> </ul>	Presentation by expert
11.45 to 12.00 pm	Tea	
<b>THEME: ADDRESSING URBAN POVERTY THROUGH SOCIAL MOBILISATION AND LIVELIHOOD PROMOTION</b>		
Session 2 12.00 to 1.30 pm	<b>Improving livelihood opportunities under NULM</b> <ul style="list-style-type: none"> <li>- Vision, guiding principles, strategy</li> <li>- Components and linkage between various components</li> </ul>	Presentation by expert
1.30 to 2.15 pm	Lunch	
Session 3 2.15 to 3.45 pm	<b>Implementing components of the NULM</b> <ul style="list-style-type: none"> <li>- Social mobilization and institutional development</li> <li>- Skill training and self-employment</li> <li>- Support to street vendors</li> <li>- Shelter for urban homeless</li> </ul>	Presentation by expert
3.45 to 4.00 pm	Tea	
Session 4 4.00 to 5.30 pm	<b>Good practices of construction technology in urban housing</b> <b>Good practices under NULM - Self Help Groups (SHGs)/ Area Level Federations (ALFs) /City Level Federations (CLFs) / City Livelihood Centres (CLCs)/ Shelter for Urban Homeless (SUH)/ Vending Zones</b>	Case discussions or site visits

**INTEGRATED SENSITIZATION CAPSULE  
(FOR ELECTED REPRESENTATIVES)**

<b>DAY 1</b>		
10.00 to 10.45 am	<i>Introductions and ice-breaking</i>	
<b>Session 1</b> 10.45 to 11.45 am	<b>Urban Sector Overview</b> <ul style="list-style-type: none"> <li>- Issues and challenges in the urban sector</li> <li>- Vision of GoI: Broad introduction to the various missions and how they relate to the key urban issues</li> </ul>	Presentation by expert
11.45 to 12.00 pm	<i>Tea</i>	
<b>Session 2</b> 12.00 to 1.30 pm	<b>Introduction to AMRUT and urban reforms</b>	Presentation by expert
1.30 to 2.15 pm	<i>Lunch</i>	
<b>Session 3</b> 2.15 to 3.45 pm	<b>Improving sanitation under SBM</b>	Lecture
3.45 to 4.00 pm	<i>Tea</i>	
<b>Session 4</b> 4.00 to 5.30 pm	<b>Case Studies of Urban Projects</b>	Case discussions or site visits
<b>DAY 2</b>		
10.00 to 10.15 am	<i>Recap of previous day's takeaways</i>	
<b>Session 1</b> 10.15 to 11.45 am	<b>Improving urban areas through SCM and HRIDAY</b>	Presentation by expert
11.45 to 12.00 pm	<i>Tea</i>	
<b>Session 2</b> 12.00 to 1.30 pm	<b>Affordable Housing for the urban poor under PMAY(U)</b> <ul style="list-style-type: none"> <li>- Including reforms under PMAY(U)</li> </ul>	Presentation by expert
1.30 to 2.15 pm	<i>Lunch</i>	
<b>Session 3</b> 2.15 to 3.45 pm	<b>Improving livelihoods under NULM</b>	Lecture

3.45 to 4.00 pm	<i>Tea</i>	
Session 4 4.00 to 5.30 pm	<b>Case Studies of Urban Projects</b>	Case discussions or site visits
<b>DAY 3</b>		
10.00 to 10.15 am	<i>Recap of previous day's takeaways</i>	
Session 1 10.15 to 11.45 am	<b>Social mobilization, shelter for homeless under NULM</b>	Presentation by expert
11.45 to 12.00 pm	<i>Tea</i>	
Session 2 12.00 to 1.30 pm	<b>Need for Convergence in planning and implementation across all urban missions</b>	Presentation by expert
1.30 to 2.15 pm	<i>Lunch</i>	
Session 3 2.15 to 3.45 pm	<b>Identifying key issues, challenges and suggesting way forward for your city</b>	Group exercise/ Role play
3.45 to 4.00 pm	<i>Tea</i>	
Session 4 4.00 to 5.30 pm	<b>Presentation of group exercise and discussion on key takeaways for implementation</b>	Case discussions or site visits